

REIGNITING THE SPIRIT OF CARING ANNUAL FACILITATOR GATHERING



Program Date: November 11-14, 2008

Location: Champaign, IL

Dear: Attendees of the Reigniting the Spirit of Caring Annual Facilitator Gathering

On behalf of Creative Health Care Management, I would like to welcome you in advance to the Reigniting the Spirit of Caring Annual Facilitator Gathering. This letter will help you prepare for your visit and our days together.

PROGRAM DETAILS

The 4 day program will be held:

DATE	TIME
November 11, 2008	8:30 am – 4:00 pm
November 12, 2008	8:30 am – 4:00 pm
November 13, 2008	8:30 am – 4:00 pm
November 14, 2008	8:30 am – 1:30 pm

You should plan to arrive the evening before November 11th. Your departure flight should be booked after 3:00 pm the last day.

COURSE MATERIALS

Any materials you will need for the class will be provided to you at the Gathering.

CHCM EVENT LOCATION AND HOTEL ACCOMODATIONS

CHCM Event Location: The Gathering will be held every day at the Hawthorn Suites in the Savoy Conference Room.

CREATIVE HEALTH CARE MANAGEMENT

1.800.728.7766

www.chcm.com



CREATIVE
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I recommend participants who need accommodations register at Hawthorn Suites by calling:

Hawthorn Suites Champaign
101 Trade Centre Drive
Champaign IL 61820
Phone: 217.398.3400
Fax: 217.398.6147



Creative Health Care Management has a room block at the Hawthorn Suites until 10/10/2008.

You can also book online and get directions to the Hawthorn Suites at:
<http://www.webeventplanner.com/directory/hawthornsuiteschampaign>

Directions from the Airport: Go North on Neil Street, 4 Miles.
Hotel is located on the left.



Standard in every suite are amenities that include spacious, well-lit work areas with data ports and a refrigerator, microwave and coffeemaker with complimentary coffee, complimentary breakfast served M-F 6:30am-9:30am, plus remote-controlled color TV with a super selection of cable and movie channels.

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FLIGHTS

Flights can be arranged directly to Champaign/Urbana. (This requires transferring in Detroit or Chicago) Another good option is to fly into Indianapolis, rent a car and drive to Champaign/Urbana which is 2+ hours (120 miles) and the access is simple – freeway all the way.

GETTING TO THE HOTEL

I recommend calling Hawthorn Suites prior to arrival at the airport or Amtrack for arranging your shuttle service or you can call upon arrival by using the courtesy phone. When calling Hawthorn Suites to arrange for transportation please indicate pick up location. There shuttle is available 24 hours a day.

Rental cars can be obtained at the airport also. I do suggest renting a car to have in Champaign/Urbana.

CLOTHING

Dress is casual and comfortable.

Please call if you have any questions. My number is 217-365-9699
Or e-mail me at mkoloroutis@chcm.com

I look forward to seeing you soon!

Sincerely,

Mary Koloroutis

Mary Koloroutis,
Lead Consultant
Reigniting the Spirit of Caring